

Navajo County Planning & Zoning  
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**NAVAJO COUNTY  
PLANNING & ZONING  
MINOR LAND DIVISION APPLICATION**

**CERTIFICATION & SIGNATURE**

**ITEMS BELOW ARE REQUIRED**

IN ACCORDANCE WITH THE DEFINITION CONTAINED IN THE ARIZONA REVISED STATUTES SECTION 11-809, ANY MINOR LAND DIVISIONS WHICH ARE THE RESULT OF ANY INDIVIDUAL, FIRM, PARTNERSHIP, OR CORPORATION CONSPIRING TOGETHER TO CREATE 5 OR LESS PARCELS OF LAND, ANY 1 OF WHICH IS 10 ACRES OR LESS IN SIZE, SHALL BE DEEMED A MINOR LAND DIVISION AND SUBJECT TO ALL PROVISIONS OF THE NAVAJO COUNTY SUBDIVISION ORDINANCE AND STATE SUBDIVISION LAWS.

MINOR LAND DIVISION APPLICATION

NON-REFUNDABLE PROCESSING FEE

SURVEY MAP

LEGAL DESCRIPTIONS FOR RESULTING PARCELS

EASEMENTS SHOWING LEGAL ACCESS

**APPROVAL FROM LOCAL MUNICIPALITY OR TOWN DEVELOPMENT DIRECTOR (\*WITHIN A MUNICIPALITY\*):**

**DIRECTOR SIGNATURE & DATE:**

\_\_\_\_\_

**PRINTED NAME OF APPLICANT :**

\_\_\_\_\_

**SIGNATURE OF APPLICANT :**

**DATE :**

\_\_\_\_\_

**PRINTED NAME OF PROPERTY OWNER (IF NOT THE APPLICANT) :**

\_\_\_\_\_

**SIGNATURE OF PROPERTY OWNER (IF NOT THE APPLICANT) :**

**DATE :**

\_\_\_\_\_

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ BY \_\_\_\_\_

\_\_\_\_\_  
**PRINTED NAME OF NOTARY**

\_\_\_\_\_  
**SIGNATURE OF NOTARY**

**MY COMMISSION EXPIRES:**

\_\_\_\_\_

**TO BE COMPLETED BY NAVAJO COUNTY**

| OFFICE USE ONLY        | PLANNING & ZONING DEPARTMENT ACTION |
|------------------------|-------------------------------------|
| <b>RECEIVED BY :</b>   | <b>APPROVED</b> <b>DENIED</b>       |
| <b>DATE RECEIVED :</b> |                                     |
| <b>RECEIPT # :</b>     | <b>COMMENTS :</b>                   |
| <b>RELATED CASES :</b> |                                     |
| <br>_____<br>_____     | <b>SIGNATURE :</b> <b>DATE :</b>    |
|                        | _____<br>_____                      |

Return Address:



Processed for Tax year \_\_\_\_\_

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Navajo County Land Division Split Request Form

This form must be recorded at the Navajo County Recorder Office. If part of a County Minor Land Division Application, the form will be recorded with application. This request will NOT be processed if you fail to provide legal descriptions to account for entire parent parcels, fail to obtain all approvals or if properties are not the exact identical ownership per Assessor tax records. (All properties involved must be of identical ownership, per the tax records. This form does not convey title.)

As the OWNER of RECORD, you are hereby authorized to Split the parcel below:

| Check appropriate usage. |             |        |              |            |        |
|--------------------------|-------------|--------|--------------|------------|--------|
| Parcel Number(s)         | Residential | Vacant | Agricultural | Commercial | Rental |
|                          |             |        |              |            |        |
|                          |             |        |              |            |        |
|                          |             |        |              |            |        |
|                          |             |        |              |            |        |
|                          |             |        |              |            |        |

APPROVALS AND SIGNATURES:

| Department  | Signature | Date |
|---|-----------|------|
| City Planning & Zoning or<br>County Community Development |           |      |
| Treasurer's Office  |           |      |

| Owners of Parent Parcel (per Assessor records) |  | Date: |
|--|--|-------|
| Print Name                                     |  |       |

LEGAL DESCRIPTION (s) for NEWLY created parcels: May Provide attachments

**New Parcel “1”**

|   |  |
|---|--|
| <b>Legal Description:</b>                     |  |
| <b>Proposed access and utility easements:</b> |  |

**New Parcel “2”**

|   |  |
|---|--|
| <b>Legal Description:</b>                     |  |
| <b>Proposed access and utility easements:</b> |  |

**New Parcel “3”**

|   |  |
|---|--|
| <b>Legal Description:</b>                     |  |
| <b>Proposed access and utility easements:</b> |  |

**ATTACH ADDITIONAL SHEETS IF MORE ROOM IS NEEDED FOR LEGAL DESCRIPTIONS BY ATTACHING SHEETS CONTINUING THE LETTER SEQUENCE AND IN THE SAME FORMAT**

**IF IMPROVEMENTS EXIST, PROVIDE DRAWINGS OF IMPROVEMENT LOCATION ON NEWLY CREATED PARCELS.**

OWNER SIGNATURES \_\_\_\_\_ DATE \_\_\_\_\_

OWNER SIGNATURES \_\_\_\_\_ DATE \_\_\_\_\_

OWNER ADDRESS \_\_\_\_\_

OWNER EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

ASSESSOR REP SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PAYMENT RECEIVED \_\_\_\_\_